



K Screen Update

February 10, 2016

2016-17 K Screen, Update 1

In This Issue

- Update Contacts
- Ordering
- Training requirements, dates and locations
- Updated forms

Dates to Remember:

March 1 – register for a TOT, if needed

March 4 – materials orders due

K Screen Links:

[Common Kindergarten Entry Screener, KDE](#)

Information on the K Screen, plus forms and previous updates.

[Open House Data, KDE](#)

K Screen results released statewide

[Curriculum Associates, Kentucky](#)

Online training videos regarding the Online Management System can be found here.

K Screen Contact:

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It's time to start planning for the 2016-17 K Screen. Please read carefully as this update is full of time-sensitive information.

Update Contacts

Please ensure this update has reached the appropriate district contact for Brigrance. If updates need to be made, please notify [Melody Cooper](#) by e-mail as soon as possible.

Ordering

Screen materials should be delivered by the end of the school year, or soon thereafter. A spreadsheet is attached to this message that must be completed and returned to Melody Cooper by **Thursday, March 10**.

On the spreadsheet, you'll report a few items that may need clarification:

- Column N: Number of current KG classrooms — this represents the number of existing kindergarten classrooms, which already have a full testing kit (hard bound manual and color/shape manipulatives). These classrooms will only need new data sheets.
- Column O: Number of new KG classrooms to be added for upcoming year – the number of kits needed for new classrooms only. The classrooms could also be those which were added late last year and a kit was never ordered. **If an existing classroom needs a replacement kit due to loss or damage, the district must supply that.** KDE only supplies one new kit for each kindergarten classroom and most classrooms already have kits.
- Column P: Total number of students to be assessed — this will determine how many data sheets are ordered for each school.
- Column Q: Do you need a set of Spanish directions — directions printed in Spanish are not required for every Spanish-speaking student. They are for the interpreters to read, but the students use the same testing kit as English-speaking students. Most schools should have one or more of these already, so only order an additional set if your school copy cannot be located.

Most districts will only need to order data sheets. Please take stock of Screen III data sheets you have left over and order accordingly.

Additionally, if you plan on using iPads to record student responses in lieu of data sheets, please note that the Online Management System (OMS) will not show students until early to mid-August. In this case, you would not schedule screening dates before the start of the school year.

Training

Please see the table below for training requirements:

Audience	Required Training
NEW teachers giving the screen	3 hour face-to-face by district trainer
EXPERIENCED teachers giving the screen	1-1.5 hour refresher by district trainer, training mode is district discretion
NEW district trainers	6 hour face-to-face Training of Trainer given in March or July
EXPERIENCED district trainers	1-2 hour refresher webcast in March
Data entry staff, new or experienced	Training videos on Brigrance website and Prior Setting video on KDE Media Portal

New district trainers who need to attend a Training of Trainers (TOT) may choose one of the locations below. This is a good opportunity to increase the number of trainers in your district, especially if you have had staff turnover or changes in staffing assignments. Please notify Melody Cooper of your attendance by **March 10**.

2016 TOT Dates	2016 TOT Locations
Monday, March 28 – for experienced district trainers only	Live webcast, details to be announced (1-2 hours)
Tuesday, March 29	Christian County Board of Education board room, Hopkinsville (6 hours)
Wednesday, March 30	Hardin County Schools Board of Education, Elizabethtown (6 hours)
Thursday, March 31	Central Kentucky Education Cooperative Training Facility, Lexington (6 hours)
Tuesday, July 12	Transportation Cabinet Building, Frankfort (6 hours)

Updated Forms

Updated forms have been attached to this message. They will also be posted to KDE's K Screen website. Remember, you may collect prior settings information at any time, not only during the screening window. **It is recommended that you include this form in your kindergarten registration packet.**

The parent survey for the self-help and social-emotional scales is also attached in English and Spanish. This form must be copied, as it is not furnished in the materials from Curriculum Associates. **However, the parent survey is part of the screen and must be completed only during your district's screening window.**